



Full Time Maintenance Worker

Fulton Housing Authority is seeking a full-time maintenance worker. Duties will focus on making units ready for new tenants. A wide variety of repair/remodeling skills needed: plumbing, carpentry, electrical, painting, drywall etc. Must have a valid driver license and pass background check. Excellent benefit package. Salary based on experience, starting \$12 - \$14/hour. Application available at www.fhamo.org or 350 Sycamore Street. Applications accepted until position is filled. E.O.E

Job Description MAINTENANCE WORKER

Reports To: Maintenance Supervisor

Position Grades: 5 through 7

Position Summary:

This is a general classification for maintenance employees. Employees perform a wide variety of necessary repairs, replacements and/or maintenance tasks to occupied and/or vacant housing units and surrounding grounds, owned by the Housing Authority, to assure they are adequately maintained to standard in a decent, safe and sanitary condition. The maintenance worker is responsible to dress for the weather. Work is performed under the supervision of the Maintenance Supervisor. ***Required to have and carry a working cell phone and keep FHA updated with the phone number.***

Essential Functions

1. Must practice safety precautions and be safety conscious at all times.
2. Responsible for proper care and preventative maintenance of all equipment used by him/her to complete assigned duties.
3. Operates and makes all installations and repairs in accordance with local, state and national codes.
4. Performs minor maintenance, repairs and installation in one or more areas, including but not limited to, electrical, plumbing, HVAC, carpentry, masonry, plastering and sheetrock, painting, landscaping, etc...
5. Complies with requirements of after-hours emergency call-out policy and procedures.
6. Performs other reasonably related duties as assigned by the Maintenance Supervisor.

EMPLOYMENT APPLICATION

Position for which you are applying: _____

First Name Last Name MI

Street Address City State Zip

(_____) _____ - _____ _____ - _____ - _____
Daytime Phone Social Security Number

Previous Work Experience:

Experience in Housing Industry: Yes No

Current Position Education

Personal Reference (_____) _____ - _____
Phone

Work Reference (_____) _____ - _____
Phone

Have you ever been convicted of a Felony: Yes No

Are you now on probation: Yes No **Do you have a driver's license:** Yes No

Why did you leave your last job? _____

Last Employer: _____

Hourly Wage Requirement: _____

Equal Opportunity Employer
